



**Buffalo Bills Youth Foundation
2012 Grant Application**

Application Deadline: March 30, 2012

This application is for funding for programs beginning after July 1, 2012

*Please type or print neatly **all** information requested. Incomplete applications will not be considered.*

Organization Name _____

Street Address _____

City _____ State _____ ZIP _____

Organization Director _____ Title _____

Contact Person, if different _____ Title _____

Telephone Number () _____ E-mail address _____

Federal Tax-ID Number _____

Enclose most recent Audited Financial Statement, if organization has one, and note year _____

If you have not been audited, include one copy of your most recent IRS 990, and note year _____

Please provide a brief description of your organization: _____

Brief program description: _____

Program Start Date _____ Program End Date _____

Amount requested from the Buffalo Bills Youth Foundation \$ _____

Have you previously received a grant from the Buffalo Bills Youth Foundation? _____ If so, When? _____

Grant Proposal Narrative

Please include the following information in up to **3 pages** typed, double spaced.

- Provide a description of your agency's mission, services and population served.
- Summarize the program for which you are requesting funding.
- Discuss the program's objectives and how its impact will be measured.

Please submit **1 original** and **3 copies** of the grant application and include:

- Grant Application
- Grant Proposal Narrative
- List of Board of Directors and their professional affiliations
- Detailed Operating Budget
- Detailed Program Budget
- A list of other funding sources for this program. Please list whether funding is committed, pending or received from the additional sources.

In addition to the above documents, **submit 1 copy** of each of the following with the original application:

- Your IRS determination letter granting tax-exempt status under Section 501(c)(3).
Note: Do not send New York State and Local Sales and Use Tax Exempt Organization Certificate.
- The organization's most recent Audited Financial Statement. If you have not been audited, the most recent IRS Form 990 should be submitted.

Send all materials to: **Buffalo Bills Youth Foundation**
 One Bills Drive
 Orchard Park, NY 14127

All materials must be received by 5pm on March 30, 2012.

An e-mail will be sent out to confirm that we have received your application and it is under review. If you do not receive a confirmation e-mail by April 30th please contact the Buffalo Bills Youth Foundation at (716) 648-1800.