



The Buffalo Bills are looking for current college students and recent graduate students to join their team!

Applications are now being accepted for internship opportunities during the summer months, training camp, and in-season. Please see the job descriptions below for position descriptions, requirements, and how to apply. In most departments, more than one intern will be hired.

[Broadcasting Intern](#)

(In-Season)

[Ticket Sales Intern](#)

(Summer and Training Camp)



Broadcasting Intern – Buffalo Bills, LLC (Orchard Park/Rochester, NY)

POSITION SUMMARY

The purpose of this internship is to give students a unique opportunity to help in the day to day operations of the video/broadcasting department of an NFL franchise while earning college credit.

We are looking for a dedicated, hard-working individual who is interested in utilizing some of their own production skills as well as learning new skills through hands-on experience.

This is a paid internship. Interns will be compensated with the current New York State minimum wage. We will try and be flexible with the schedule but these internships will involve working some Saturdays or Sundays.

PRIMARY RESPONSIBILITIES

- Log and digitize practice footage on a daily basis.
- Assist in videotaping practice.
- Assist with player interviews.
- Assist in all other event setup and production elements.
- Edit video for use on website.
- Feed NFL Network on a daily basis.
- Other duties as assigned.

REQUIREMENTS

- Pursuit of a Bachelor's degree in Broadcasting, Marketing, or Communications preferred
- Working knowledge of Avid or non-linear system (Avid preferred)
- Ability to videotape the high speed of an NFL practice
- Ability to multitask, prioritize and complete tasks in a high pressure environment
- Excellent interpersonal, written and phone communication skills
- Must be available up to 28 hours maximum per week (includes weekends)
- Must have working knowledge of professional football

THE BUFFALO BILLS ARE AN EQUAL OPPORTUNITY EMPLOYER

QUALIFIED CANDIDATES MAY APPLY BY SUBMITTING A RESUME TO:

careers@bills.nfl.net

Please include Broadcasting Intern in the subject line.



Ticket Sales Intern – Buffalo Bills, LLC (Orchard Park/Rochester, NY)

POSITION SUMMARY

The purpose of this internship is to give students a unique opportunity to help in the day to day operations of the Ticket Sales department of an NFL franchise, as well as be a representative for the department at Training Camp.

We are looking for a dedicated, hard-working and professional individual who is interested in assisting the Ticket Sales Department in selling season tickets, group tickets and individual game tickets. The ideal candidate would be outgoing, detail oriented and looking for a career in sales.

This is a paid internship. Interns will be compensated with the current New York State minimum wage.

PRIMARY RESPONSIBILITIES

- Responsible for selling season tickets, group tickets and individual game tickets while at Training Camp
- Perform computer work (Archtics ticketing system, Microsoft Office, CRM)
- Maintain accurate records of all interactions with prospective and current clients
- Assist with the execution of new ideas to increase ticket sales
- Maintain a high level of accuracy with all departmental policies and procedures
- Perform basic office functions as needed
- Provide the highest standard in customer service to all clients
- Assist with other ticket office activities as required
- Work evenings, weekends and holidays as needed

REQUIREMENTS

- Must be available to work from June 15 – July 26, August 10 – September 15 in Orchard Park and July 26 – August 9 in Rochester for Training Camp (housing is provided in Rochester).
- Ability to work as a member of a team
- Strong computer skills and knowledge of Ticketmaster Archtics/Microsoft Dynamics preferred
- Ability to communicate effectively with focus of driving revenue for the department
- Ability to perform in a fast-paced environment
- Punctuality and reliability

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