

BILLY BUFFALO APPEARANCE REQUEST FORM

Please fill out this form in its entirety by printing or typing in the designated areas. Completion of this form does not guarantee an appearance. Requests will only be considered if received at least three weeks prior to the scheduled event. Every request will be given fair and individual consideration.

EVENT TYPE

Business Charity/Community Civic School Other _____

APPEARANCE REQUEST CONTACT INFORMATION

Organization _____
Contact Name _____ Contact Email _____
Contact Phone _____ Contact Fax _____
Address _____
City _____ County _____ State _____ Zip _____

EVENT INFORMATION

Event Name _____
Event Day and Date _____
Event Start Time _____ Event End Time _____
Event Location and Address _____
City _____ County _____ State _____ Zip _____
Appearance Requested Start Time _____ Appearance Requested End Time _____
Event Description _____

Audience Age Range (check all that apply)

2-6 Years old 7-11 Years old 12-18 Years old Adults 18 and older

ON-SITE CONTACT INFORMATION

On-Site Contact Name _____
On-Site Contact Phone/Cell Phone _____

APPEARANCE GUIDELINES

- The Buffalo Bills must approve any form of advertising that promotes an appearance by Billy Buffalo.
- Billy Buffalo attends events to make them fun for all. Please maintain a friendly and safe environment. Billy Buffalo reserves the right to walk away from any appearance that he deems unsafe or harmful (no refunds).
- Please provide an unmarked parking space located close to the appearance area and parking pass if necessary.
- You must provide a private, secure, and clean dressing room for the performer. Restrooms are not an acceptable dressing room.
- Upon receipt of this request, a Buffalo Bills representative will contact you to discuss rates and availability
- Please designate a responsible adult as a "body guard" for Billy Buffalo to manage the crowd and keep Billy safe.
- Any event that is more than 90 miles round trip will be subject to a travel charge of \$.55 per mile.
- The Buffalo Bills are not liable for any injury or damage sustained as a result of the Bills mascot.

Please mail or fax completed form to:
Mascot Coordinator, Buffalo Bills, One Bills Drive, Orchard Park NY 14127 or (716) 312-8603

